



**THE ESCAMBIA COUNTY SCHOOL DISTRICT
 PROCUREMENT DEPARTMENT
 75 N. PACE BLVD.
 PENSACOLA, FL 32505**

REQUEST FOR PROPOSAL (RFP) & PROPOSAL ACKNOWLEDGEMENT

POSTING DATE:
March 13, 2025

PROCUREMENT CONTACT & TELEPHONE:
Stephen Castleberry (850) 469-6207

RFP TITLE:
Interpreting Services

RFP NUMBER: **#250806**

RFP OPENING DATE & TIME **NO CHANGE: Monday, April 7, 2025, 1:30 PM CST**

NOTE: RFP RECEIVED AFTER THE RFP OPENING DATE AND TIME WILL NOT BE ACCEPTED.

**RFP AMENDMENT #1
 March 27, 2025**

Per the RFP document, the following has been amended as follows:

- The evaluation date on page 2 (Calendar of Events) has been changed to **Wednesday, April 16, 2025 at 8:15 a.m. CST.**
- Second paragraph on page 2 is being deleted and replaced with: The District prefers Responders to have a “home” office (a permanent resident contact licensed in Escambia County, Florida or State of Florida) within one hundred (100) miles of the center of the I-10 Bridge spanning the Escambia River to allow active interaction between the District’s contacts for the proposed services and the winning Responder(s). **An Escambia County or State of Florida business license must be submitted with your proposal.**

If the Responder is not licensed in Florida, the Responder must submit a government-issued business license for the Home Office location and must have staff resources to provide services as specified in RFP within Escambia County, FL. This solicitation may be awarded to more than one Responder. The agreement(s) resulting from this solicitation will be for services on an as-needed basis. There is no guaranteed minimum for services to be provided.

- The home address requirement for Interpreters will be modified to city/state location only. Refer to pages 15, 16, and Attachment C.

By signing this amendment, the Responder acknowledges receipt of the amendment for RFP #250806. The Responder shall attach and return the amendment with your RFP document. **Failure to return the attachment may result in your proposal not being accepted.**

 Authorized Responder’s Signature

 Company Name

 Printed Name

 Date