

**GIFT CARD LOG**

COMPLETE SECTIONS I AND II, IF DONATED

SCHOOL: \_\_\_\_\_

**SECTION I**

Donation by: \_\_\_\_\_

Donation Amount: \_\_\_\_\_

Signature, if applicable: \_\_\_\_\_

Purpose of Donation: \_\_\_\_\_

Date of Donation: \_\_\_\_\_

Donation received/picked up by: \_\_\_\_\_

Date: \_\_\_\_\_

COMPLETE SECTION II, IF DONATED OR PURCHASED

Page \_\_\_\_ of \_\_\_\_

**SECTION II**

	Date Purchased	Purchased By	Vendor	Amount	Card #	Purpose	Recipient Name	Recipient Signature	Date Received
ex	Donated	Donated	Walmart	\$ 20.00	1234 5678 9101 1121	Student Incentive	Mary Doe	<i>Mary Doe</i>	12/10/2021
1									
2									
3									
4									
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